

Visitor from a DOE Facility within the Weapons Complex

Clearance Level	Highest Access Allowed	Guidelines for Processing and Approval
L	SNSI - No Weapons Data	Visitor uses DOE standard badge for site access. If CAIN access is required the visitor must stop by the West Gate Badge Office to enroll their DOE Standard badge in the CAIN system.
Q	SRD - Sigmas 1-15 No Special Programmatic Access (SIS, Weapons Vault, Phase III)	Visitor uses DOE standard badge for site access. If CAIN access is required the visitor must stop by the West Gate Badge Office to enroll their DOE Standard badge in the CAIN system. The LLNL host can grant the need to know for Sigmas 1-13. For Sigma 14-15 approval requests must be made to the Sigma 14/15 coordinator prior to the first date of visit at (925) 423-8598.
Q	SRD - Sigmas 1-13 Special Programmatic Access (SIS, Weapons Vault, Phase III)	Visitor or their representative completes DOE Form 5631.20 (formerly 277), Request for Visitor Access Approval and processes form through their Classified Visitor Control Office. The originating facility will verify signature and clearance information and forward the request to the LLNL Visitor Control Office at L-504, Fax (925) 422-6313. LLNL Visitor Control Office will forward to the appropriate offices for review and approval.
All	SNSI, SRD, Sigmas Access Special Programmatic Access (SIS, Weapons Vault, Phase III)	In all cases, determination of "need-to-know" remains the responsibility of the LLNL host(s) prior to the release of classified information or granting access to special nuclear material.

If visitor forgets their DOE Standard Badge, a completed DOE 5631.20 form must be sent from their facility for access exceeding one business day.